

**CONSOLIDATED KOSHKONONG SANITARY DISTRICT
WEAPONS POLICY**

This policy is adopted to safeguard the property, personnel and financial well-being of both the Consolidated Koshkonong Sanitary District (the "C.K.S.D."), and the public at large.

POLICY, RESPONSIBILITIES AND PROCEDURES

No Weapons

It is the policy of the C.K.S.D. that both the open and the concealed carrying of weapons on or in any C.K.S.D. building, facility, or grounds is prohibited. This includes the carrying of open or concealed weapons both indoors and out-of-doors, including for hunting purposes. A weapon is defined as something (such as a gun, knife, club, or bomb) that is intended to be used for fighting or attacking someone or for defending yourself when someone is attacking you.

Responsibilities of Employees and Managers

All employees have a responsibility to report suspected violations. However, employees with supervisory and review responsibilities at any level have additional deterrence and detection duties. Specifically, personnel with supervisory or review authority have two additional responsibilities.

- First, they must become aware of what can go wrong in their area of authority.
- Second, they must put into place and maintain effective monitoring, review and control procedures that will prevent acts of wrong doing.

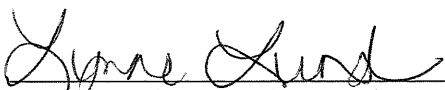
Procedures

In the event of a suspected violation, C.K.S.D. personnel will ask the alleged violator to leave. In the event the alleged violator fails to leave immediately, C.K.S.D. personal *will not* engage in a discussion of the violation, but instead will simply contact the Rock County Sheriff to enforce this policy. In the event that the violation is discovered after the fact, the alleged violator may be asked to discuss the issue with C.K.S.D. personnel, possibly at a monthly C.K.S.D. meeting. Further action against the violator pursuant to law may be taken at any time.

QUESTIONS OR CLARIFICATIONS RELATED TO THIS POLICY

All questions or other clarifications of this policy and its related responsibilities should be addressed to the C.K.S.D. Internal Operations Manager, who shall direct same to the President, who shall be responsible for the administration, revision, interpretation, and application of this policy.

Passed and approved this 11th day of December, 2013.

Attest: 
Lynne Lund, Internal Operations Manager