

CONSOLIDATED KOSHKONONG SANITARY DISTRICT TRESPASSING POLICY

This policy is adopted to safeguard the property, personnel and financial well-being of both the Consolidated Koshkonong Sanitary District (the "C.K.S.D."), and the public at large.

POLICY, RESPONSIBILITIES AND PROCEDURES

No Trespassing

It is the policy of the C.K.S.D. that no trespassing shall occur on or in any of its property, including land, buildings or facilities. This includes any trespass (both vehicular and in-person) on C.K.S.D. property for hunting, solicitation, or recreational purposes, including parking in driveways or entrance ways. The definition of trespassing shall be the act of knowingly entering the C.K.S.D.'s property without permission, and includes all non-C.K.S.D. business. The C.K.S.D. does exercise discretion in the case of residents (or their children) soliciting for such things as Scout or school activities. The policy is implemented by signage posted at conspicuous locations.

No Non-C.K.S.D. Business or Recreation

It is the further policy of the C.K.S.D. that no non-C.K.S.D. business or recreation shall occur on or in any of its property, including land, buildings or facilities, including hunting, nature walks, the flying of 'kit' or model planes, fishing, hiking, wood cutting or harvesting, and the like. Activities not covered under this Policy include farming operations and wood cutting for safety or trimming reasons.

Responsibilities of Employees and Managers

All employees have a responsibility to monitor and report suspected violations. Employees with supervisory and review responsibilities at any level have additional deterrence and detection duties. Specifically, personnel with supervisory or review authority have additional responsibilities:

- First, they must become aware of what can go wrong in their area of authority.
- Second, they must put into place and maintain effective monitoring, review and control procedures that will prevent acts of wrong doing.

Procedures

In the event of a suspected violation, C.K.S.D. personnel will ask the alleged violator to leave. In the event the alleged violator fails to leave immediately, C.K.S.D. personnel *will not* engage in a discussion of the violation, but instead will simply contact the Rock County Sheriff to enforce this policy. In the event that the violation is discovered after the fact, the alleged violator may be asked to discuss the issue with C.K.S.D. personnel, possibly at a monthly C.K.S.D. meeting. Further action against the violator pursuant to law may be taken at any time.

QUESTIONS OR CLARIFICATIONS RELATED TO THIS POLICY

All questions or other clarifications of this policy and its related responsibilities should be addressed to the C.K.S.D. Internal Operations Manager, who shall direct same to the President, who shall be responsible for the administration, revision, interpretation, and application of this policy.

Passed and approved this 11th day of December, 2013.

Attest: Lynne Lund
Lynne Lund, Internal Operations Manager