

**POLICY STATEMENT
OF
CONSOLIDATED KOSHKONONG SANITARY DISTRICT
SANITARY SEWER MANHOLE ADJUSTMENT**

The Consolidated Koshkonong Sanitary District will follow the following steps in adjusting sanitary sewer manholes within the boundaries of the District:

1. Barring extraordinary circumstances, any Town that requests to have a sanitary sewer manhole adjusted for the purpose of road improvements will have the work done by the Consolidated Koshkonong Sanitary District or its agents at no cost to the Town.
2. Any property owner who requests to have a sanitary sewer manhole adjusted on the owner's property will be responsible for the total cost of the adjustment, in accordance with the following:
 - a. Property owner must request, in writing, to have manhole adjusted.
 - b. The Consolidated Koshkonong Sanitary District will provide property owner with the cost to adjust manhole.
 - c. If property owner agrees to have the Consolidated Koshkonong Sanitary District go ahead with the proposed work, property owner must pay the cost of the manhole adjustment prior to work being done.
3. Any property owner who requests to have a sanitary sewer manhole adjusted on lands not owned by property owner will be responsible for the total cost of the adjustment in accordance with the following:
 - a. Property owner shall provide to Consolidated Koshkonong Sanitary District the written approval from the owner on whose land the manhole is located for the manhole adjustment and thereby agrees to indemnify the Consolidated Koshkonong Sanitary District from and against any costs or liabilities in connection with such work.
 - b. The Consolidated Koshkonong Sanitary District will provide property owner with the cost to adjust manhole.
 - c. If property owner agrees to have the Consolidated Koshkonong Sanitary District go ahead with the proposed work, property owner must pay the cost of the manhole adjustment prior to work being done.

A service fee as established in the Schedule of Fees and Charges will be charged to the account of any customer writing a check which is returned to the Consolidated Koshkonong Sanitary District by the bank. All procedures set forth above shall be in accordance with the Consolidated Koshkonong Sanitary District Ordinances then in effect.